

## Potter Park Zoo Docent and Volunteer Association

Membership Meeting Minutes

Wednesday, February 28, 2018 - DRAFT



The meeting began at 6:40 p.m.

Minutes from January 24, 2018, were approved.

Treasurer's report was approved.

### PPZDVA President Val Johnson

- Julie Burnner will be going to AZAD meeting in April.
- Julie will be redesigning the Web site with Ed Pinheiro's help.

### Committee Updates

Election Committee, Sue Hinkley and Roberta Gubbins

The Election Committee presented the slate for the Association Board for approval.

- President – Val Johnson
- Vice President – Julie Burnner
- Treasurer – Ed Pinheiro
- Secretary – Deb Cadle
- Member at Large – Katelyn Thompson

Candidates were approved to a two-year term and may run for a second two-year term. Swearing-in will be held at the March PPZDVA meeting.

Enrichment, Jill Garnett

Party for the Planet will be held on April 29<sup>th</sup> and will include enrichment and conservation.

### New Business

- Next meeting will be held on March 28, 2018. Guest speakers Amy Morris and Cindy Wagner will present the Five-Year Plan for PPZ. There will also be an Ice Cream Social.
- The Board is seeking gift cards suggestions for ZOO-pardy prizes
- Prescription bottles won't be needed for this year's classes, but calendars with animal pictures would be welcome.
- Reading material about animals was requested. These will be given to young children at Zoo in Your Neighborhood programs.
- Question was raised regarding recent survey: Was the meeting time changed based on survey results? Since the survey didn't present a conclusive preference of meeting time or frequency, a vote determined the 6:30 p.m. start time.

### Dennis & Jennifer Present: Crate & Take

When animals are removed from the animal quarters they must be in a container. The only exception is taking animals to one of the adjacent rooms. The hallways are public and there is a reasonable expectation that a guest will not encounter an animal in the hall.

Coolers: Animals transported in a cooler include reptiles, tenrecs, cockroach, and tarantula. All should be in a plastic container. Snakes and sheltopusik should be in a pillowcase. Other containers use paper towel as substrata. If snakes are bathing, pat them dry using a towel before placing them in the pillowcase. Water bottles should be filled with very hot water from the sink in the reptile quarters. Use towels to secure the animal containers in the cooler. Take extra pillowcases and

paper towels, as well as a plastic bag for soiled items. Don't put soiled items in the cooler. Always have a water bottle and small towel to clean up animals. If the hot water bottles need to be refreshed, ask kitchen or custodial staff. They will have access to very hot water.

Crates: Use newspaper as substrata in the crates. Carry crates with the door facing the rear so that the animals won't see things coming at them. Don't hold crates at the hip, as that will give extra "bounce" to the crate.

### **Staff Report**

Jennifer Horvatin

- The events department would like clean milk jugs, gallon and half-gallon size, for Wonderland of Lights.
- Toilet paper tubes are needed to make binoculars at International Migratory Bird Day celebration.
- Thank you to everyone who helped at Falconers. We had a big turnout. The theme for March is Saving Animals from Extinction (SAFE). Sign-up is available.
- New docent classes have started.
- Teen Keeper applications are due by April 1<sup>st</sup>. There are two tracks. The first year will help with Zookambi and pony rides.
- Will check on Access Card functionality.

Dennis Laidler

- We have great photos of the flood. This year's levels were two feet higher than last year. All animals were safe during flooding. Sand bags were placed around moose barn.
- Predictions of levels and times were very accurate. Zoo staff was also watching levels.
- Big Zoo lessons and Overnight program need to be rescheduled.
- Animal Update.

Susan Andrews thanked staff for prompt communication of canceled events.

Suggestion was made to add closure information to PPZ Web site.

Meeting adjourned at 8:00 p.m.

The next meeting will be held on March 28, 2018, 6:30 pm at the Zoo.

Respectfully submitted:

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Cynthia Holt, Secretary